



38 Paisley Road West  
 Kinning Park  
 Glasgow  
 G51 1LB

Tel: 0141 420 1010  
 Fax: 0141 420 1075

**Site Visit Request**

Under the 'Terms & Conditions' of the support contract (if applicable) Kesho reserves the right to levy a charge for attendance on-site for any reason other than its obligation to carry out training within the time prescribed in a sales contract.

Date request submitted:

I/we...

Customer Name:	<input style="width: 95%;" type="text"/>
Address:	<input style="width: 95%; height: 40px;" type="text"/>
Contact Number:	<input style="width: 95%;" type="text"/>
Contact Name:	<input style="width: 95%;" type="text"/>

... request that a member of the Kesho team attend the above address for the following reason(s):

I/we understand that this visit will be chargeable and I/we hereby agree to such charges as detailed hereunder. All prices quoted are subject to VAT at the standard rate prevailing at the date of invoice.

<input type="radio"/> Half day visit - £500 <input type="radio"/> Full day visit - £900 <input type="radio"/> Time and material basis - @ £135 per hour	Preferred date(s) 1) <input style="width: 95%;" type="text"/> 2) <input style="width: 95%;" type="text"/> 3) <input style="width: 95%;" type="text"/>
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Signed: \_\_\_\_\_

Position: \_\_\_\_\_